



**MINUTES**  
CHELSEA AREA FIRE AUTHORITY  
**REGULAR BOARD MEETING**  
July 14, 2009, 8:00 AM  
SYLVAN TOWNSHIP HALL

The meeting was called to order at 8:00AM by Chair Koch.

Members present: LuAnn Koch, Greg Williams, John Edwards, Rod Anderson, and John Francis

Members absent: none

Also present: Chief Payeur, Pat Kelly (Dexter Twp.), Arlene Bareis (Lima Twp.) Roger Simpson (HVA)

A Quorum was present.

Public Participation: none

Motion by Anderson seconded by Williams to approve the agenda amended with the addition of "Letter from Foster, Swift, Collins and Smith" added to New Business. Carried.

Motion by Edwards, seconded by Anderson to approve the regular meeting minutes of 06-09-09 and the special meeting minutes of 06-24-09 Carried.

Motion by Anderson, seconded by Edwards to approve the invoices paid. Carried

Motion by Edwards, seconded by Anderson to accept the Treasurer's report as presented. Carried.

New Business:

- A. Letter from Foster, Swift, Collins & Smith, P.C. addressed the issues surrounding CAFA changing to a millage supported Authority. The discussion included the difference in collection times (Chelsea levy is July 1<sup>st</sup>, Townships levy is December 1<sup>st</sup>, and the fiscal year for CAFA is March 1<sup>st</sup> to February 28<sup>th</sup>. In addition the possible effect on the CAFA budget was discussed with regard to the different millage collection times. Pat Hanniford was present and gave an opinion on the effect of changing the CAFA fiscal year to start January 1<sup>st</sup> and end December 31<sup>st</sup> of each year. Hanniford recommended we change our fiscal year and he further explained how CAFA could go about changing to a new fiscal year. Hanniford explained about notification to and receiving permission from the State to make a fiscal year change. Motion by Williams, seconded by Anderson to change the CAFA fiscal year to start January 1<sup>st</sup> and end December 31<sup>st</sup>. And directed the Chief to report to the board at the next meeting to demonstrate how we can save \$31,000 in the current year. Carried.
- B. Lima Township Coverage: Chief Payeur presented a plan and drawings outlining fire service coverage of Lima Township. Motion by Koch, seconded by Francis to implement the Lima Township fire service plan as presented effective December 1, 2009. Carried

Old Business: None

#### Chiefs Report

Chief Payeur presented his monthly report to the Board.

#### Incident Statistics:

The incident statistics for June were presented to the board...

#### Next Meeting Date/Place and Information/Announcements

Next regular meeting is at Sylvan Township Hall on August 11, 2009 at 8AM.

#### Adjournment

Motion by Williams, seconded by Anderson to adjourn. Carried

Adjourned at 9:46AM.

John Francis

Secretary/Treasurer